



CHECKLIST AND APPLICATION FOR PRIVATE ROAD GRANT

By-law 2025-36

Submission deadline: November 5, 2026, at 4:00 PM

CHECKLIST

- ☐ **Documentation of Road Group Members – participation by two-thirds (2/3) of unique property owners in sharing costs of Eligible Maintenance**
(Examples include: list of signatures, copies of emails or copies of cheques)
- ☐ **Documentation of a Dedicated Bank Account in the Name of the Road Maintenance Group**
- ☐ **Copies of Paid Invoices for Eligible Maintenance Expenditures**
(Eligible Maintenance means works that is done to make improvements in the calendar year of the granting program, and does not include plowing, sanding, salting or any other form of winter operational maintenance)
- ☐ **Signed Licensing Agreement**
(For privately maintained roads that are municipally owned)
- ☐ **Completed Application Form**

APPLICATION

Private Road Name or Location: _____

Length of Private Road (km): _____ ("X")

Number of unique property owners: _____ ("Y")

Maximum Eligible Grant*: _____
($"X" \times \$250.00$) + ($"Y" \times \40.00)

**this amount is dependent on the numbers of applications received and may be lower than the maximum eligible amount*

Road Maintenance Group Name: _____

Number of participating property owners: _____

Total paid for Eligible Maintenance: \$ _____
(please attach all paid receipts/invoices)

Road Maintenance Group Representative:

Name: _____

Magnetawan Address: _____

Mailing Address (if different): _____

Telephone: _____

E-Mail: _____

I certify that all of the information above is to the best of my knowledge and belief true, correct and complete.

Signature of Road Maintenance
Group representative

Date signed

CONTRIBUTING ROAD MAINTENANCE GROUP MEMBERS

NAME OF ROAD MAINTENANCE GROUP _____

Owner Name	Property Address	Amount Paid	Signature

It is a requirement of each owner to send confirmation that they are a member of their respective road maintenance group by completing and signing the above document to be sent with the application. Individual members may also write a letter with the required information and send by mail or email to the Deputy Clerk Laura Brandt, PO Box 70, Magnetawan, ON P0A 1P0 (email) lbrandt@magnetawan.com in lieu of hard copy signatures.