



# PERMIT FOR ROAD OCCUPATION

*Authorized under By-law 2000-29*

Municipality of Magnetawan Public Works Department  
4304 HWY 520 Magnetawan, ON P0A 1P0

(705) 387-3947

[publicworks@magnetawan.com](mailto:publicworks@magnetawan.com)

Construction  Recreation

PERMIT# \_\_\_\_\_

Applicant: \_\_\_\_\_  
Name

\_\_\_\_\_

Address  
\_\_\_\_\_  
Phone Number

Hereby make application to occupy

Road \_\_\_\_\_

Reason for Road Occupancy: \_\_\_\_\_

If requested that the road as aforesaid be occupied on the

Start: \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_ Time: \_\_\_\_\_

End: \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_ Time: \_\_\_\_\_

If Closure, traffic will be detoured via \_\_\_\_\_

## CONSTRUCTION

Upon obtaining such permit and before commencing the work, the applicant shall provide, and during the course of the work shall maintain the following:

1. All staff wear safety equipment **AT ALL TIMES** including hard hats, reflective vests and safety boots while on the municipal road allowance.
2. All damage, disruption, or removal of existing works such as curb, sidewalk etc. related to the work activity shall be reinstated by the applicant to the satisfaction of the Municipality. All road repairs will be the financial responsibility of the Applicant.
3. No asphalt surfaces shall be cut. Crossings being bored where possible
4. The traffic plans must be executed in accordance to Book 7 of the Ontario Traffic Manual.
5. Disturbed areas shall be graded to direct drainage away from the municipal road. The ditches, shoulders and travelled road surface, must be restored to its original condition.
6. The Municipality of Magnetawan requires all equipment and staff to be off the municipal road allowance by 4p.m. on weekdays prior to a weekend or long weekend.

## RECREATION

Upon obtaining such permit and before the event, the applicant shall provide, and during the event shall maintain the following:

1. All damage caused by any event activity shall be reinstated by the applicant to the satisfaction of the Municipality. All road repairs will be the financial responsibility of the Applicant. Any cost over and above the amount of the forfeited deposit will be the financial responsibility of the Applicant.
2. Traffic plan must be executed in accordance with Book 7 of the Ontario Traffic Manual.
3. The Municipality of Magnetawan requires schedule of times and events for duration of the road occupation.

The undersigned assumes full responsibility for public and employee safety at and around the site and will keep in effect liability insurance to a minimum value of \$5,000,000.00 against loss or damage resulting from an act or omission on the part of the applicant. The undersigned will also comply with all Acts, Regulations, and By-laws which may apply to any work done on the site and obtain all necessary approvals for the above noted works which may include: Local utilities, Ministry of Natural Resources, local Conversation Authorities, and/or any applicable legislation. If any applicant is in contravention of this application deposit monies will be forfeited. Payment in full including deposit and proof of insurance indemnifying the Municipality must accompany this application

MAP OF TRAFFIC PLANS

**EXTENSIONS**

Where time extension is required, the holder of this permit shall apply for such extension at least 24 hours in advance of stated date or re-opening. Time extensions must be authorized by the Public Works Superintendent or his authorized representative before taking effect. Failure to comply, will render this permit void and all deposit monies will be forfeited.

\*Permits will be issued to the applicant and must be visible or readily available to be produced when requested.

\*\*Permits are only valid if signed and numbered by the Public Works Superintendent.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
FAX

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
POSTAL CODE

\_\_\_\_\_  
SIGNATURE OF PUBLIC WORKS SUPERINTENDENT

\_\_\_\_\_  
DATE

**FOR OFFICE USE ONLY**

PERMIT FEE \$ \_\_\_\_\_

DEPOSIT \$ \_\_\_\_\_

Approved by \_\_\_\_\_  
Signature of Public Works Superintendent

Date \_\_\_\_\_