



**ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD  
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS  
DE LA POLICE PROVINCIALE**

**ALMAGUIN HIGHLANDS OPP DETACHMENT  
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE**

**Special Meeting of the Board  
Wednesday February 11, 2026**

**Items for consideration:  
Draft 2 - 2026 Board Budget,  
Annual Conference  
& Meal Allowance Policy**

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**RESOLUTIONS:**

**Resolution 1**

**Be it resolved that** the Almaguin Highlands OPP Detachment Board has received the Draft 2 2026 Budget and hereby directs that the Secretary bring it forward for approval at the April 8, 2026 Meeting.

**Resolution 2**

**Be it resolved that** the Almaguin Highlands OPP Detachment Board hereby approves \_\_\_\_\_ to attend the 2026 Spring Conference and Annual General Meeting from June 1 to 3, 2026 in Niagara Falls, Ontario.

**Resolution 3**

**Be it resolved that** the Almaguin Highlands OPP Detachment Board hereby directs the Secretary to bring forward a Meal Allowance Policy for consideration and approval at the April 8, 2026 Meeting.

**OVERVIEW**

The Acting Secretary has provided a revised 'Draft 2' Budget for discussion for the 2026 Almaguin Highlands OPP Detachment Board Budget.

Honoraria for community representatives and the provincial appointee has been established to be paid in accordance with the Township of Perry's established per-meeting per diem for advisory boards which is \$61.82 per

meeting beginning in 2026. The Board has established to meet quarterly, but I have added an allowance for up to 2 additional meetings per year.

The 2026 Insurance and Membership costs are confirmed and paid for this year.

General Board costs were originally established at \$1,800 for 2026.

There was a discussion that one or two Board Members may wish to attend the Spring OAPSB Conference this year. There are also Zone Meetings that will be held later in the year in Sudbury and Sault Ste. Marie and during the OAPSB Conference in June.

I was able to obtain the estimated costs for the Conference and Zone Meetings.

For the Spring Conference there is a Early Bird discount up to April 1, 2026. The cost is \$899 plus tax for the conference. Hotel rates are \$159 to 239 plus tax per night depending on availability of rooms. Mileage and other food expenses have also been considered.

For the Zone Meetings, I have calculated approximate costs for hotel, mileage and food expenses.

The budget has been established to allow for the attendance of one member at the Conference and at each Zone Meeting.

It should be confirmed if anyone or who will be attending the conference. The registration will need to be completed prior to the next meeting to ensure that the Early Bird discount is applied (before April 1, 2026). The Acting Secretary can complete the registration and pay the fees for conference. Hotel and other expenses will need be managed by the attendee and reimbursed by the Township of Perry upon providing receipts. Hotel expenses will be reimbursed based on hotel rates advertised should the attendee wish to book at an alternate location. Furthermore, if there is no one attending this year's conference, the funds can be removed from the budget. I do not have the dates for the Zone 1A Meetings as of completion of this report.

Note: There is an option to purchase a companion meal package for \$250 plus tax. If the attendee wishes to take a companion to the conference, this expense must be paid for by the attendee as it is not an approved expense.

\$2,000 has also been included as an appreciation/recognition as per the discussion at the January 14, 2026 Meeting. This item will be further discussed at a future meeting to determine what the Board determines for appreciation/recognition (ie jerseys, awards dinner, etc.)

The municipalities are preparing their 2026 budgets, therefore it is imperative that the total budget be established to assist in their budget preparations. Following this meeting, an update will be provided to each Clerk of the 12 municipalities providing the estimated 2026 budget so that it may be included in the annual operating budget. Once the budget has been adopted, this will also be sent to the municipalities.

In addition to the budget, the Acting Secretary will bring forward a Meal Allowance Policy adopted by Perry Council for consideration by the Board so that a policy may be adopted in advance of the conference and Zone meetings.

This report has been submitted to the Board for discussion purposes in order to provide direction to the Acting Secretary to bring forward the final 2026 Budget at the next Regular Meeting scheduled on April 8, 2026, along with direction for Conference attendance and Meal Allowance Policy.

Submitted to the Board for their consideration.

### **Attachments**

- Draft 2 Budget with attachments
- OAPSB Conference for consideration
- Township of Perry Meal Allowance Policy

February 5, 2026 – Draft 2 Budget

Item	Description	Budget
OAPSB	2026 Membership Fee	\$2,996.39
OPP Board Insurance	2026 Insurance	\$3,888.00
Provincial Appointee Honorarium	2026 Provincial Appointee Honorarium	\$370.92
Community Representative Appointees Honorarium	2026 Community Representative Appointees Honorarium	\$741.84  (\$61.82 meeting for each community rep)
General Board Administration	Spring Conference ( 1 Member – conference, hotel, mileage, food)	\$2,500.00
	Zone 1A Meeting (Sudbury – 1 member – meeting, hotel, mileage, food)	\$1,200.00
	Zone 1A Meeting (Sault Ste. Marie – 1 member – meeting, hotel, mileage, food)	\$1,700.00
2026 Appreciation Recognition		\$2,000.00
2026 Draft Total		\$ 15,397.15  (\$1,283.10 per municipality)